OVERVIEW

The Faculty Enhancement and Instructional Development (FEID) Award program funds instructional improvement projects that lead to increased student success. Priority is given to proposals that support the University Strategic Plan’s call for increased participation in high-impact practices, describe measurable outcomes of achievement and assessment, and are sustainable. Examples of projects include adoption of high-impact practices, overhaul of existing courses using high-impact practices, and Scholarship of Teaching and Learning related to high-impact practices.

- **Eligibility:** Tenured and tenure-track faculty (any rank), FERPers (projects for active semesters only), and lecturers with full-time contracts. A faculty member who received an FEID award through the last call for applications is not eligible to receive an FEID award through this year’s call.
- **Amount:** Applicants may request EITHER up to a one course 3 WTU-assignment OR up to a $4,000 Summer stipend. Assigned time may be requested for either the following Fall or Spring semester; a stipend may be requested for the Summer prior to the fall/spring award window. Additionally, applicants may request up to $500 for Operating Expenses and Equipment (OE&E) funds.
- **Deadline:** All FEID documents must be submitted through the FEID application website by the time designated.

NOTES

- **Questions?** Please contact Dr. Erica Bowers and/or FDC staff at fdc@fullerton.edu or ext. 4722.
- **Final Reports:** To be eligible, all outstanding final reports for previous FDC grants must be submitted (not counting projects still in progress). In turn, for this proposed activity, you must submit a brief final report by the end of the next month following its completion (September 30 for summer projects; January 31 for fall projects; July 31 for spring projects).
  - The final report template is located on the FEID application website. Copies of pertinent material (e.g., syllabus, assignments, rubrics, articles, links) should be appended to the final report.
  - Effective March 2017, final reports should be submitted as 1 PDF document uploaded to the FEID website.
- **Future Reviewing:** FEID award recipients may be asked to serve as FEID reviewers the following semester or year.

TIPS

- Remember that the faculty reviewers reading your narrative might not be from your discipline. Your narrative should be clearly understandable by a faculty member outside your own field.
- Explore the FDC’s teaching pages and scholarship pages for helpful online resources when developing your project concept.
- Compare your draft proposal to the rubric at the end of this application and revise your draft as necessary to clearly address the criteria.
FDC FACULTY ENHANCEMENT AND INSTRUCTIONAL DEVELOPMENT AWARD

What to Address in Each Section of the Application

A. Project Narrative:
   1. **Abstract.** 100 words maximum.
   2. **Description.** What pedagogical or practical instructional problem does this project attempt to solve? Provide details about your project’s objectives, methods, and activities intended to try to solve this problem.
   3. **Characteristics of High-Impact Practices** What type of high-impact practice does this project incorporate? What key element(s) of high-impact practices does this project employ to improve instructional processes and enhance student learning? (Review this [AAC&U guide](#) and [CSUF website](#) to types and key elements of HIPs)
   4. **Breadth of Participation in High-Impact Practices (HIPs).** How will this project support the objective that CSUF students will participate in at least 2 HIPs by graduation? (See [Strategic Plan Goal 2](#).)
   5. **Outcomes and assessment.** How will you assess the effectiveness of your project? What outcomes will you measure, and how will you measure them to determine if your project successfully meets its goals and objectives? (i.e., how do you know if participation in HIPs made a difference?; how will you determine if more students participated in HIPs due to your project?) What rubrics will you develop and implement, if any?
   6. **Faculty Benefits.** How will this project enhance your own professional development? Identify any plans for collaborating with or sharing your work with other faculty in your department or in another department to enhance the professional development of other CSUF faculty.
   7. **Sustainability.** Can this project be continued in future terms? If so, describe the plan to offer this project on a sustainable and ongoing basis.

B. Budget and timeline:
   1. Provide a breakdown of costs. Include any funding from other sources (e.g., department, college, intramural, external).
   2. Provide a justification for the proposed assigned time or stipend.
   3. Also include a timeline for completion of the project during the proposed term.