OVERVIEW

The Faculty Enhancement and Instructional Development (FEID) Award program funds instructional improvement projects that lead to increased student success. Priority is given to proposals that address goal one and two of the University Strategic Plan. Examples of projects include adoption of high-impact practices, overhaul of existing courses using innovative best or promising practices, and Scholarship of Teaching and Learning.

- **Eligibility**: Tenured and tenure-track faculty (any rank), FERPers (projects for active semesters only), and lecturers with full-time contracts. A faculty member who received an FEID award through the last call for applications is **not** eligible to receive an FEID award through this year’s call.
- **Amount**: Applicants may request EITHER up to a one course 3 WTU-assignment OR up to a $4,000 Summer stipend. Assigned time may be requested for either the following Fall or Spring semester; a stipend may be requested for the Summer prior to the fall/spring award window. Additionally, applicants may request up to $500 for Operating Expenses and Equipment (OE&E) funds.
- **Deadline**: All FEID documents must be submitted through the FEID application website by the time designated.

NOTES

- **Questions?** Please contact Dr. Erica Bowers and/or FDC staff at fdc@fullerton.edu or ext. 4722.
- **Final Reports**: To be eligible, all outstanding final reports for previous FDC grants must be submitted (not counting projects still in progress). In turn, for this proposed activity, you must submit a brief final report by the end of the next month following its completion (September 30 for summer projects; January 31 for fall projects; July 31 for spring projects).
  - The final report template is located on the FEID application website. Copies of pertinent material (e.g., syllabus, assignments, rubrics, articles, links) should be appended to the final report.
- **Future Reviewing**: FEID award recipients may be asked to serve as FEID reviewers the following semester or year.

TIPS

- Remember that the faculty reviewers reading your narrative might not be from your discipline. Your narrative should be clearly understandable by a faculty member outside your own field.
- Explore the FDC’s teaching pages and scholarship pages for helpful online resources when developing your project concept.
- Compare your draft proposal to the rubric and revise your draft as necessary to clearly address the criteria.
What to Address in Each Section of the Application

A. Project Narrative (1500 word maximum):
   1. Abstract. 100 words maximum.
   2. Description of Project. What pedagogical or practical instructional problem does this project attempt to solve? Include the objectives your project will meet, and the plan: methods and activities that are aligned to the problem and will meet the objectives.
   3. Innovation. What new innovation are you implementing? How is it founded in best or promising practices?
   4. Connection to Goal One and/or Two of the University Strategic Plan (See Strategic Plan Goal 1 and Strategic Plan Goal 2.)
   5. Outcomes and assessment. How will you assess the effectiveness of your project? What outcomes will you measure, and how will you measure them to determine if your project successfully meets its goals and objectives? What rubrics will you develop and implement, if any?
   6. Benefit. Proposed project clearly describes the benefits the implementation will have on students, the department, and/or instructional processes.
   7. Sustainability. Can this project be continued in future terms? If so, describe the plan to offer this project on a sustainable and ongoing basis.

B. Budget and timeline (3 page maximum, word count not included in narrative):
   1. Provide a breakdown of costs. Include any funding from other sources (e.g., department, college, intramural, external).
   2. Provide a justification for the proposed assigned time or stipend.
   3. Also include a timeline for completion of the project during the proposed term.